



Indira Gandhi Delhi Technical University for Women
Kashmere Gate, Delhi-110006
(Examination Division)

Ref. No. 06(16)2015-IGDTUW-Exam/

Dated: 17.01.2022

Circular No: 02 /2022/Exam

Subject:- Verification of the Personal Information and Degree details by the students (Only for final year CBCS & Non-CBCS students)

Dear Students,

All final year (**CBCS** & **Non-CBCS**) students who are graduating (All final year course completing students) in **May-June 2022 (B. Tech 2018-22, MCA-2019-22, MCA 2020-22(2 yrs programme), M. Tech 2020-2022, MBA 2020-22, BBA 2019-22, M. Plan 2020-22 and B. Arch 2017-22 batches)** are required to verify their personal details and marks/Grade details by logging in to Examination Portal. Students are also required to provide the necessary information like Father's Name, Mother's Name etc. both in English and Hindi using suitable tab on the **Home page of the student account** in Examination ERP Portal <https://www.igdtuw.in/IGDTUW>. A feature has been provided in the Portal to write the names in Hindi by using either English keyboard or virtual Hindi keyboard feature available in the edit form. **Name and father's name should as per their tenth mark sheet/ Degree and please update your photograph(try to upload latest photograph).** The **User manual** for entering/Updating personal details is also available on university website.

After verifying the information student must take the **printout of details verified** from the Examination Portal and send a duly verified and signed softcopy to support.exam@igdtuw.ac.in on or before **31.01.2022(Monday):-**

In case, a student does not verify the details, it will be assumed that the information available in the Examination Portal is complete and correct and no request for any change subsequently will be entertained. If any user id and password related problem arise, please contact sagar.goel@igdtuw.ac.in.

For any support or query you can send email at sanjibkumarsahu@igdtuw.ac.in

(Prof. Arun Sharma)
Dean (Examination Affairs)

Copy for information to:

- i) Dean (Academic Affairs)
- ii) All HoDs (CSE/ECE/MAE/IT/MGMT/ARCH & PLg)
- iii) System Analyst with request to upload the circular on the website (Student Notice board).
- iv) PS to Vice Chancellor for information to Hon'ble Vice Chancellor
- v) PA to Registrar for information to Registrar
- vi) Guard file